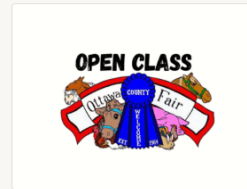


Log-In Information

You can find the entry portal for Ottawa County Open Class at:

<http://ottawacountyopenclass.fairentry.com/>

You will look for one that Has the correct year listed

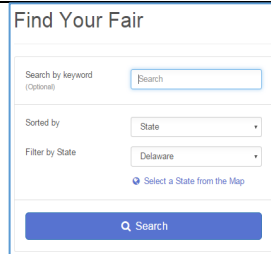


2025 Ottawa County Sr. Fair

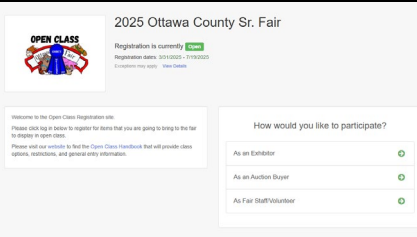
Registration is currently **Open**
 Registration dates: 3/31/2025 - 7/19/2025
 Exceptions may apply [View Details](#)

If the above link does not work, you can access our fair by going to <https://www.fairentry.com> and click "Find Your Fair"

Filter by your state, click Search, and then click on the correct fair, **"2026 Ottawa County Sr. Fair"**

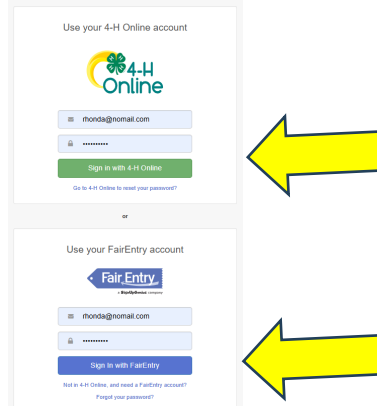


Choose "As an Exhibitor"



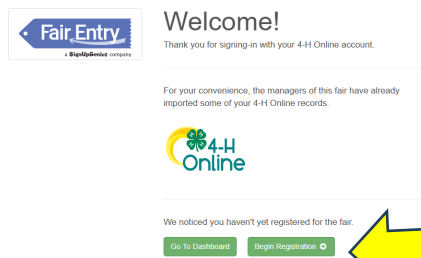
If you have a 4-H Online account, you can use that to log in and register any youth and/or add an adult exhibitor to the household

If you don't have an account, then choose the Fair Entry Account option and choose Need a Fair Entry account



Welcome message

Choose "Begin Registration"

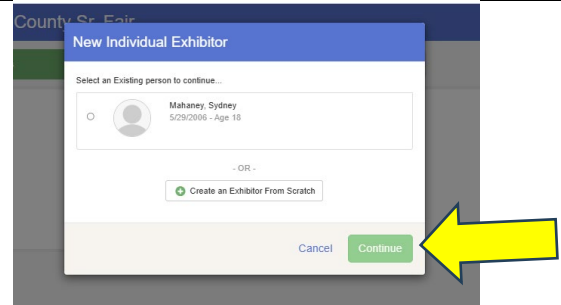


Step One – Entering Exhibitor Information

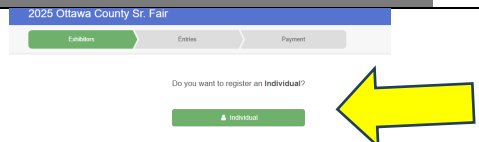
If you chose the 4HOnline Log-in option, skip to Step 2

OR

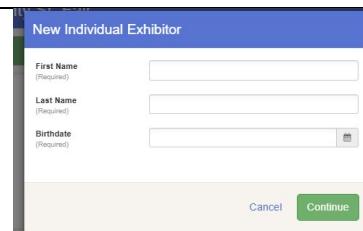
You can Create a New Exhibitor



Click Green “Individual” button

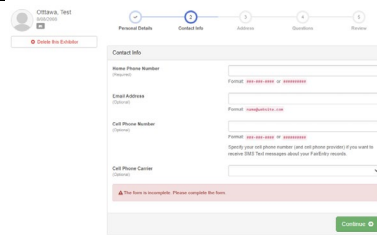


Enter Name and Birthdate for new individual in household



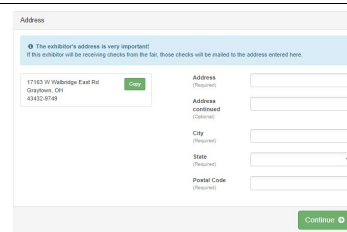
Enter Contact Information for Exhibitor.

*Note – only one of these fields is required



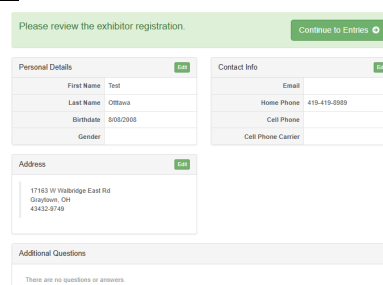
Enter address for Exhibitor an click continue

If you already have an address in the household, you can click the green copy button and it will copy that over to this individual



Review exhibitor information that you created.

If ready, click the green “Continue to Entries” Button

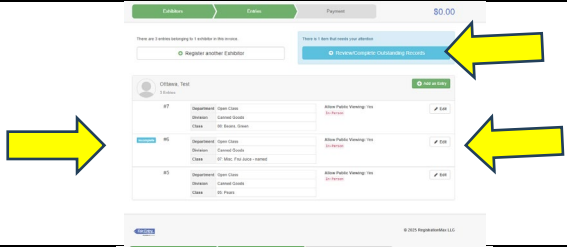

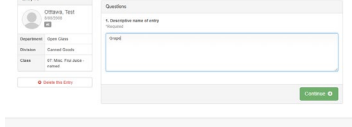
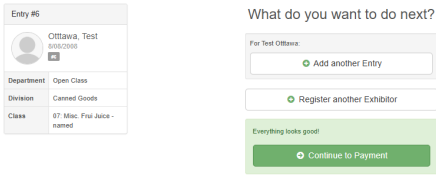
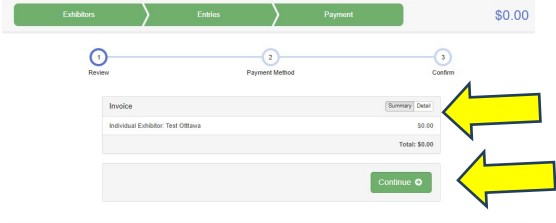
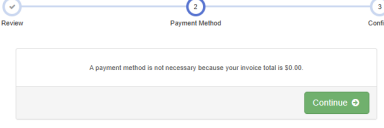


Step Two – Entries

Make sure to have referenced the [Open Class Premium Book](#) for a full listing, description of classes, and entry limits

<p>Click the Add Entry Button</p>	
<p>Click the Continue Button as there are no questions to answer here</p>	
<p>Choose which department that you want to make an entry into. Click the green “Select” button (example shows open class)</p> <p>You can do ALL entries under a Department/Division at one time. Otherwise, you will need to repeat these steps</p>	
<p>Choose which Division that you want to make an entry into. Click the green “Select” button</p> <p>You can do ALL entries under a Department/Division at one time. Otherwise, you will need to repeat these steps</p>	
<p>Select the class/classes in that division that you want to enter by simply checking the box in front of the words</p> <p>If you can enter multiple amounts per entry, there will be a drop down box that you can change to how many you’re bringing.</p> <p>Click the Green Continue button to continue on</p>	
<p>You will be asked to review your selections before it makes your entries into the selected classes.</p> <p>If they are correct, then click the green Create Entries Button</p>	



<p>IF you see a blue box – that means that there is an incomplete item in one or more of your entries.</p> <p>You can see that the 2nd entry requires an edit. So click on the Edit button to the right of that entry</p>	
<p>This is telling us that the entry is not complete because it needs a description of the entry. Click on the Green Edit button to the right</p>	
<p>Add the description needed for the class and then click the green continue button</p>	
<p>You can either Add more entries for this exhibitor Add another exhibitor's entries Or Check-Out</p>	
<p>Step Three – Check-Out/Submit Entries/Payment</p> <p>There is NO payment necessary – but it is the check out process</p> <p>You MUST “check-out” to complete your registration</p>	
<p>If you want, at the far right, you can click the white “Detail” button and it will show you again what entries are entered for this individual.</p> <p>Otherwise, click the Green Continue button</p>	
<p>Tells you no payment is necessary Click the green Continue button</p>	
<p>Click the Green “Submit” button to submit entries.</p> <p>You will receive a confirmation email after submission</p>	